

City of Greenleaf

20523 N. Whittier Drive

Greenleaf, Idaho 83626

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CITY COUNCIL MEETING AGENDA

Regular Session 7:00pm 05 September 2023 at Greenleaf City Hall

This meeting can be joined via computer, tablet, or smartphone at:

<https://meet.goto.com/CityofGreenleaf/council-mtg>

Via telephone United States: +1 (571) 317-3112 Access Code: 142-571-637

1. Meeting called to order
2. Pledge of Allegiance
3. Roll Call
 - Seat 1: Ryan Schnuerle
 - Seat 2: Rob Fisher
 - Seat 3: Rachel Brobeck
 - Seat 4: Dan Hyer
 - Mayor: Brad Holton
 - Impact Area: Liza Warner
- Also Present:
 - City Clerk
 - Public Services Director
 - Police
 - Fire
 - City Attorney
 - City Engineer
 - City Treasurer
4. Comments to the Council - *This agenda item is reserved for those wishing to address the Council regarding city-related issues. In order to ensure adequate public notice, Idaho law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing, and should not be discussed by Council before the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have a maximum of three (3) minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. Multiple persons speaking to the same concern will be acknowledged, but only one speaker will be allowed.*
5. Adjustments to meeting agenda [ACTION ITEM]
6. **POLICE AND FIRE REPORTS**
 - 6.1 Police Report
 - 6.2 Fire Report
7. **AGENDA ITEMS REQUIRING CONTRACT STAFF INPUT**
 - 7.1 Consideration of Mayoral Appointment of Alisha Dittman to the Planning and Zoning Commission (P&Z) [ACTION ITEM]
 - 7.2 Consideration of Ordinance Draft FY23-xxx (Building and Fire Codes) – AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, AMENDING GREENLEAF CODE §8-1-3(b)(5) (AIRCRAFT HANGAR REGULATION) REGARDING MITIGATION FOR FIRE PROTECTION; PROVIDING A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR ORDINANCE NUMBER AND CODIFICATION; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE [ACTION ITEM]
 - 7.3 Authorization of Mayor's Signature on update to FY24 EDPRO Agreement (*Clerk's Note: The City of Greenleaf serves as fiscal agent for the Western Alliance for Economic Development, which provides an Economic Development Professional to support business start-ups, business expansion, and business relocation in rural Canyon and Gem Counties, utilizing an Idaho Department of Commerce EDPRO Grant.*) [ACTION ITEM]
 - 7.4 Discussion regarding an Idaho Transportation Department Idaho Strategic Initiatives Grant Program Local Transportation Grant Program application for Friends Road
 - 7.5 Any other agenda items requiring contract staff input
8. **OTHER REPORTS AND PREVIOUS MEETING MINUTES (CONSENT AGENDA)**

- 8.1 Treasurer's Report and Disbursement List
- 8.2 Public Services Director's report
- 8.3 City Clerk's report
- 8.4 Monthly new construction valuation report
- 8.5 Special Session Council Meeting Minutes: 15 Aug 2023, 22 Aug 2023
- 8.6 Consideration of consent agenda **[ACTION ITEM]**
- 9. **OTHER OLD BUSINESS**
- 9.1 Other Old Business
- 10. **OTHER NEW BUSINESS**
- 10.1 Other New Business
- 11. **ADJOURNMENT**
- 11.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
- 11.2 Consideration of minutes for this meeting **[ACTION ITEM]**
- 11.3 Adjournment **[ACTION ITEM]**

- Posted physically at the following locations at or before 1:00p 02 Sep 2023:

Greenleaf City Hall (outside bulletin board next to front door)
 Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Chevron (in window to right of entry)
 Greenleaf Café (outside bulletin board)

- Posted electronically at or before 1:00p 02 Sep 2023: at the city website (greenleaf-idaho.us) and referencing post on the city's Facebook page.

* The meeting may move to an alternate location due to meeting room capacity.

** The Chair may recess the meeting at any time.

NONDISCRIMINATION STATEMENT: In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov."

SPECIAL ACCOMMODATION: Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.

Materials are available in Spanish upon request.
 Los materiales están disponibles en español a pedido.