

City of Greenleaf

20523 N. Whittier Drive

Greenleaf, Idaho 83626

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CITY COUNCIL MEETING AGENDA

Regular Session 7:00pm 03 October 2023 at Greenleaf City Hall

This meeting can be joined via computer, tablet, or smartphone at:

<https://meet.goto.com/CityofGreenleaf/council-mtg>

Via telephone United States: +1 (571) 317-3112 Access Code: 142-571-637

1. Meeting called to order

2. Pledge of Allegiance

3. Roll Call

Seat 1: Ryan Schnuerle

Seat 2: Rob Fisher

Seat 3: Rachel Brobeck

Seat 4: Dan Hyer

Mayor: Brad Holton

Impact Area: Liza Warner

Also Present:

City Clerk

Public Services Director

Police

Fire

City Attorney

City Engineer

City Treasurer

4. Comments to the Council - *This agenda item is reserved for those wishing to address the Council regarding city-related issues. In order to ensure adequate public notice, Idaho law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing, and should not be discussed by Council before the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have a maximum of three (3) minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. Multiple persons speaking to the same concern will be acknowledged, but only one speaker will be allowed.*

- Letter to Council from Rhonda & Tim Dennis dated 07 Sep 2023

5. Adjustments to meeting agenda [ACTION ITEM]

6. **POLICE AND FIRE REPORTS**

6.1 Police Report

6.2 Fire Report

7. **AGENDA ITEMS REQUIRING CONTRACT STAFF INPUT**

7.1 Consideration of Ordinance Draft 305 (Building and Fire Codes) – AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, AMENDING GREENLEAF CODE §8-1-3(b)(5) (AIRCRAFT HANGAR REGULATION); PROVIDING A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR ORDINANCE NUMBER AND CODIFICATION; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE [ACTION ITEM] *(Clerk's note: this is a re-write of an ordinance approved at the 05 Sep 2023 Council Mtg. Before publication, a flaw was discovered that would prevent construction of hangars larger than 2,000 sq ft. (no use and occupation designation for hangars other than residential) which led to discovery of a fire mitigation 'gap' in international building code (IBC) for hangars between 2,000 sq. ft. and 5,000 sq. ft., and a lack of specific IBC contemplation of fire mitigation for hangars larger than 2,000 sq. ft. which are adjacent to residential space. This ordinance re-write attempts to tie to IBC and provide needed direction while still empowering the Fire Marshal to make case-by-case decisions within the property tax reality created by HB389(2021)).*

7.2 Authorization of Mayor's Signature on the Western Alliance for Economic Development (WAED) work plan for submission to the Idaho Department of Commerce (IDOC) for attachment to the FY24 IDOC EDPRO Agreement *(Clerk's Note: The City of Greenleaf serves as fiscal agent for the WAED, which provides an Economic Development Professional to support business start-ups,*

business expansion, and business relocation in rural Canyon and Gem Counties, utilizing an Idaho Department of Commerce EDPRO Grant.) **[ACTION ITEM]**

7.3 Consideration of approval of Draft Resolution 001-FY24 (Vacation of Utility Easements) – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, REGARDING REQUEST TO VACATE UTILITY EASEMENTS AT 21230 ROSEWOOD PLACE; DECLARING THAT ALL PREVIOUS RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT ARE NULL AND VOID; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. **[ACTION ITEM]**

7.4 Consideration of approval of Thueson Construction change order #1 for Harmony Road improvements. **[ACTION ITEM]**

7.5 Consideration of authorizing Mayor’s signature on a Cooperative Agreement between Valley Regional Transit and the City of Greenleaf for Public Transportation Financial contribution **[ACTION ITEM]**

7.6. Consideration of authorizing staff to hire a trapper to address a feral cat issue in the community **[ACTION ITEM]**

7.7 Any other agenda items requiring contract staff input

8 OTHER REPORTS AND PREVIOUS MEETING MINUTES (CONSENT AGENDA)

8.1 Treasurer's Report and Disbursement List

8.2 Public Services Director's report

8.3 City Clerk's report

8.4 Monthly new construction valuation report

8.5 Special Session Council Meeting Minutes: 26 September 2023

8.6 Consideration of consent agenda **[ACTION ITEM]**

9. OTHER OLD BUSINESS

9.1 Other Old Business

10. OTHER NEW BUSINESS

10.1 Other New Business

11. ADJOURNMENT

11.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

11.2 Consideration of minutes for this meeting **[ACTION ITEM]**

11.3 Adjournment **[ACTION ITEM]**

- Posted physically at the following locations at or before 6:30p 01 Oct 2023:

Greenleaf City Hall (outside bulletin board next to front door)
Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Chevron (in window to right of entry)
Greenleaf Café (outside bulletin board)

- Posted electronically at or before 6:30p 01 Oct 2023: at the city website (greenleaf-idaho.us) and referencing post on the city's Facebook page.

* The meeting may move to an alternate location due to meeting room capacity.

** The Chair may recess the meeting at any time.

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Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.